

Date: 11 March 2013
Our ref: Governance & Audit/agendas
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GOVERNANCE AND AUDIT COMMITTEE

21 MARCH 2013

A meeting of the Governance and Audit Committee will be held at **7.00 pm on Thursday, 21 March 2013 (Training at 6.30pm)** in the Austen Room, Council Offices, Cecil Street, Margate, Kent.

Membership:

Councillor Worrow (Chairman); Councillors: Binks (Vice-Chairman), Campbell, Day, Lodge-Pritchard, Moore, W Scobie, S Tomlinson and M Tomlinson

A G E N D A

Item
No

1. **TRAINING PRESENTATIONS**
- 1a **GRANT THORNTON-AUDIT COMMISSION VERBAL INTRODUCTION**
- 1b **INTERNAL AUDIT/ INTRODUCTION UPDATE**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
4. **MINUTES OF PREVIOUS MEETING** (Pages 1 - 8)
To approve the Minutes of the Governance and Audit Committee meeting held on 11 December 2012, copy attached.
5. **GOVERNANCE AND AUDIT COMMITTEE ACTION PLAN** (Pages 9 - 10)
6. **INTERNAL AUDIT PROGRESS REPORT** (Pages 11 - 34)
7. **INTERNAL AUDIT CHARTER AND 2012/13 AUDIT PLAN** (Pages 35 - 58)
8. **EXTERNAL AUDIT UPDATE REPORT - MARCH 2013** (Pages 59 - 88)
9. **REPORT ON GRANT CLAIM CERTIFICATION 2011/12** (Pages 89 - 102)
10. **ANNUAL FEE LETTER 2012/13** (Pages 103 - 108)
11. **REVIEW OF THE EFFECTIVENESS OF THE GOVERNANCE AND AUDIT COMMITTEE AND ANNUAL REPORT** (Pages 109 - 122)
12. **REVIEW OF THE EFFECTIVENESS OF THE COUNCIL'S INTERNAL AUDIT ARRANGEMENTS** (Pages 123 - 126)
13. **QUARTERLY GOVERNANCE PROGRESS REPORT** (Pages 127 - 148)

Item
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14. **TREASURY MANAGEMENT UPDATE FOR THE QUARTER ENDED 31 DECEMBER 2012** (Pages 149 - 158)
15. **REVISED TREASURY MANAGEMENT STRATEGY STATEMENT, MINIMUM REVENUE PROVISION POLICY STATEMENT AND ANNUAL INVESTMENT STRATEGY FOR 2013/14** (Pages 159 - 180)